



**APPLICATION FOR SPECIAL USE PERMIT**

Please provide all information requested, by typing or printing in ink. Answers should be clear and concise. If additional space is needed, attach and number additional pages. An application will not be accepted unless accompanied by proper deposit. All information provided herein becomes public record upon submittal. Please submit three copies of this application and all required documents.

I. APPLICANT INFORMATION

A. \_\_\_\_\_  
 Applicant's Name Address  
 \_\_\_\_\_  
 Telephone # (Home) Telephone # (Business or Other)

B. \_\_\_\_\_  
 Owner(s) of property if different Address  
 than applicant  
 \_\_\_\_\_  
 Telephone # (Home) Telephone # (Business or Other)

II. PROPERTY INFORMATION

A. Legal description of property affected by this application  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Address of property \_\_\_\_\_

B. List all deed restrictions  
 \_\_\_\_\_  
 \_\_\_\_\_

C. Present use of property  
 \_\_\_\_\_

D. Present zoning classification of property \_\_\_\_\_

III. PROJECT DESCRIPTION

A. State exactly what is intended to be done on this property

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Proposed starting date of any construction \_\_\_\_\_

C. Proposed completion date of construction \_\_\_\_\_

D. Special use permits require site plan review by the planning commission. Please submit all required documents listed in Section 30.19.01 of the Zoning Ordinance.

E. What do you anticipate the impacts of the proposed use on neighboring property to be? What steps do you propose to take to mitigate any negative impacts associated with the proposed change?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

F. Please refer to Section 30.19.02 and 30.20.10 to review the standards for special use permits. Also, please refer to Section 30.20.12 A-R to review the applicant's proposed specific use and required site design standards.

IV. AFFIDAVIT

The applicant hereby requests that the planning commission review and approve a special use permit for the express purpose described above.

The undersigned acknowledges that if the request is approved or other decisions favorable to the undersigned are rendered upon this request, the said decision does not relieve the applicant from compliance with all other provisions of the Zoning Ordinance; the undersigned further affirms that he/she or they is (are) the \_\_\_\_\_ (specify: owner, lessee, or other type of interest such as authorized agent for the owner) involved in the request and that the answers and statements herein contained and the information herewith submitted are in all respects true and correct to the best of his, her or their knowledge and belief.

\_\_\_\_\_  
Applicant(s) Signature

\_\_\_\_\_  
\_\_\_\_\_

Date

For Office Use Only

Date App Rec'd \_\_\_\_\_

Fee Paid:

Amount \_\_\_\_\_

Rec'd by \_\_\_\_\_

For Office Use Only

By

Date application received

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Date notices sent

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Date notice published in newspaper

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Date of hearing

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Date action taken

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Action taken

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Date notice of action sent to applicant

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